



CLangdon.Art

Artist Commission Terms and Conditions 2024

Areas **highlighted** in this document will be specified and a copy sent to the client upon receipt of a full commission brief.

1. Agreement Overview

Parties Involved: This agreement is between Charlotte Langdon (the "Artist") and [Client Name] (the "Client").

Commission Description: The commission involves the creation of [Description of Artwork], as per the details discussed and agreed upon.

2. Scope of Work

Details of Artwork: A detailed description of the artwork, including size, medium, and specific elements requested by the Client.

Revisions: The number of revisions allowed without additional charge. Typically, 2 revisions are included.

3. Payment Terms

Total Cost: The total cost of the commission is £[Amount].

Deposit: A non-refundable deposit of 50% is required to begin work.

Final Payment: The remaining balance is due upon completion of the artwork, prior to delivery/shipment.

Payment Method: Accepted payment methods include bank transfer and cash.

4. Timeline

Start Date: Work will commence upon receipt of the deposit.

Completion Date: Estimated completion date is [Date]. The Artist will inform the Client of any delays.

Delivery: The artwork will be delivered/shipped by [Date], assuming the final payment has been received.

5. Client Responsibilities

References and Information: The Client agrees to provide all necessary references and information in a timely manner.

Communication: The Client agrees to respond to the Artist's communications within 7 days to ensure the project progresses smoothly.

6. Artist Responsibilities

Quality and Originality: The Artist agrees to create original work to the best of their ability and ensure it meets the agreed-upon specifications.

Progress Updates: The Artist will provide regular updates on the progress of the work, including photos if applicable.

7. Cancellation and Refunds

Client Cancellation: If the Client cancels the commission after the deposit has been paid but before completion, the deposit will not be refunded.

Artist Cancellation: If the Artist cancels the commission, the deposit will be refunded in full.

8. Ownership and Usage Rights

Artist's Rights: The Artist retains copyright and ownership of the commissioned artwork, including the right to use images of the artwork for promotional purposes.

Client's Rights: The Client is granted a non-exclusive license to display the artwork for personal use only. Any commercial use requires written consent from the Artist.

9. Delivery and Shipping

Method: The artwork will be delivered/shipped via **Shipping Method**.

Costs: The Client is responsible for all shipping costs unless otherwise agreed.

10. Damages and Repairs

Damages: The Artist is not responsible for any damages that occur during shipping. The Client should inspect the artwork upon arrival and report any damages immediately.

Repairs: Any required repairs due to damage in transit can be negotiated separately.

11. Confidentiality

Privacy: The Artist agrees to keep all Client information confidential and will not share personal details without permission.

12. Acceptance of Terms

By paying the deposit, the Client agrees to these terms and conditions in full.

Client Signature: _____ **Date:** _____

Artist Signature: _____ **Date:** _____